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## CAPITALIZATION

When we write the first letter of a word as upper case, it is called capitalization. Personal pronoun 'I' should always be written in capital letters. The first letter of every sentence should be capitalized. Exclamation like 'O, Oh, Ah, Aha, Eh' etc... must be capitalized. The first letter of all proper nouns i.e. the names of persons, places, things, names of animals etc... The titles of books, newspapers, films, and the days of a week, months, roads, institutions, organizations, religions, mountains, rivers, oceans, states races, ships, festivals, special days, firms, salutations and god should be capitalized. The first letter of a word in a sentence and first word within quotation marks should be capitalized. All the adjectives derived from proper nouns have to be capitalized.

Read the following sentences and underline the word / words which needed capitalization.

## **Example:**

we celebrated christmas of last year in cold winter.



1) Dear brother, how are you?



2) The pacific is the biggest of all oceans.



3) Ashoka, the great ruled india.



